

**Leeds Committee on Climate Change
STRATEGY GROUP**

**Wednesday 17th May 16:30 – 18:00
Room RB355, Level 3, Rose Bowl, Leeds Beckett University**

MINUTES

Present: Andy Gouldson (Chair),

Apologies:

No.	Item	Summary / Discussion	Action
1	Welcome, introductions and apologies	➤ Members were welcomed to the meeting and invited to briefly introduce themselves.	
2	Notes from previous meetings	➤ Notes from the Leeds CCC Kick Off on 24 Jan 2017 and Leeds CCC Low Carbon Working Group meeting on 10 March 2017 had been circulated prior to the meeting. There were no queries or amendments.	
3	Low Carbon Working Group activity	➤ Andy Gouldson presented key findings from the recent work on refreshing the mini-Stern for Leeds. They included: <ul style="list-style-type: none"> • Leeds emissions declined by 25% since 2000; • Domestic sector and transport responsible for 70% of emissions with only 10% from industry; • In 2020, the city might get close to being on track to meet its carbon target but beyond that, staying on target will become more challenging and ambition would need to be high to close the gap. • Once wedges had been identified, those involved would need to look at funding, policy levers and engagement to deliver action • Registered a note of caution. Doing cost effective measures, keeps us on track to 2028. If all cost neutral actions are taken, keeps the city on 	Margo Hanson to circulate presentation

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		<p>track to 2033. If everything possible is done, on track to 2037. We must build significant capability to achieve 2050 target and there are big challenges.</p> <ul style="list-style-type: none"> • The review should be complete by end of July 2017. • Would welcome input from members. <p>➤ Re concerns, thoughts and ways forward, the following comments were made:</p> <ul style="list-style-type: none"> ○ It would be useful to find out what has and hasn't happened in the city in the past 5 years; ○ It would be beneficial to look at successful initiatives member organisations are undertaking which could be replicated by other organisations in the city; ○ Be aware of Leeds City Region Blue-Green Strategy commissioned by the Green Economy Panel. Waiting for sign off and now working on the delivery plan; ○ So far looked at cost and carbon, but is possible to look at additional criteria. Could run a participatory process to think laterally and develop additional indicators; ○ Could look at innovative finance arrangement eg. a parking levy which funds public transport; ○ Review the membership of the group. Suggestions for a key finance representative included: Chamber of Commerce; KPMG; someone with connections to BEIS / EU funding to help us identify, deliver and pay for low hanging fruit; LEP representation on the committee to coordinate information and funding routes for low carbon activity; private sector development funding expertise – someone used to working with pension funds / council funds etc; Local Government Association/Local Partnerships already working hard to integrate funding routes and solutions ref Re:FiT so representation from here may be useful; Leeds CC funding officers. Need young people on the group. Think about links to the student population through Masters students. 	<p>Leeds CCC Secretariat to review proposals at next monthly team meeting and determine next steps</p> <p>Rosa Foster to provide Margo with copy for circulation.</p> <p>Leeds CCC Secretariat..</p> <p>Leeds CCC Secretariat..</p> <p>Leeds CCC Secretariat..</p>

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		<ul style="list-style-type: none"> ○ Leeds CCC has a valuable role as a key data repository; ○ Leeds CCC can be a guiding hand for Local Authorities and other bodies re the composition of Climate Local Plans, Carbon Action Plans, Environmental Planning; ○ Re UKCCC, to what extent can Leeds CCC be formally linked to it and be seen to act under its auspices? ○ Industry is keen to deliver on projects in the post-Brexit world to make businesses more efficient. ○ Re proposal to set Leeds CCC up as a CIC (Community Interest Company), may be unwise to restrict Leeds CCC to one vehicle. Instead, may be better to partner with existing organisations such as the LEP, Local Government Association and Leeds City Council. ○ Re recent Leeds LEP ERDF Funding low carbon call, the LEP didn't get sufficient bids at first call. It was not known whether they now have enough applications. Noel Collings could help and is a member of the Commission. ○ Some initiatives are not getting off the ground because of issues around loan finance. May need to speak to LEP and Government re need for pump priming funds; ○ Matt Cooper could help Leeds CCC access significant funds for large scale solar projects; ○ Need to address behaviour change. Could make significant changes without additional infrastructure. Needs a strand on this. Needs someone in behavioural psychology; ○ Rafael Ortiz, MSc student at the University of Leeds, will be contacting organisations to collate information on carbon targets, their planned activities etc to help us deliver on challenging targets. 	<p>Leeds CCC Secretariat..</p> <p>Leeds CCC Secretariat..</p> <p>Tom Knowland to check with Noel Collings</p> <p>Leeds CCC Secretariat..</p> <p>Leeds CCC Secretariat..</p> <p>Leeds CCC Secretariat..</p>
4	Communications and Engagement Working	➤ Andy Gouldson / Kate Lock gave an overview of activity to date, including the development of the website with its associated animation and	

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	Group activity	<p>infographics. Noted the two key objectives were to: 1. Celebrate success and 2. Harvest good ideas which could be scaled up and rolled out across the city.</p> <ul style="list-style-type: none"> ➤ It was proposed that the name, Leeds Committee on Climate Change, be changed to Leeds Commission on Climate Change or Leeds Climate Commission. Whilst some felt the latter sounded less bureaucratic and more, others felt that there were benefits to maintaining the same format as the UKCCC. It was agreed that the name would be reviewed again at a future date. ➤ Noted that there had been a successful grant by Dr Katy Roelich, University of Leeds School of Earth and Environment, for a Leeds Infrastructure Commission. There is also some interest in a Leeds Culture Commission. Linked to these developments, a web platform, 'Can Do Cities', is being developed which will host several such committees / commissions. ➤ Can Do Cities aims to embody a positive, hopeful, go getting attitude that focusses on opportunities. Currently at commissioning stage, the model could be used by other cities in the future. It needs to strike a balance between the needs of this group /the corporate sector and the need to engage more broadly. ➤ 2 elements which are nearing completion are an animation and a series of infographics. These will bring together the story of the mini-Stern in a clear and accessible way and along with the website, will be ready by the September launch. ➤ In the meantime, Kate Lock wants to start capturing members' success stories and creating short promotional films. Members will be given prominent mention on the website to show the breadth of the partnership and the amount of activity already happening which the Leeds CCC can build on. For example, the Environment Agency has a Resilience and Stewardship Group and are keen to promote its work through a short film etc. ➤ There is significant potential for news and events, social media and consideration needs to be given to reaching young people, perhaps through media such as Instagram, Snapchat. ➤ The website will be a clearing house for key reports and whilst email will continue to be the primary mode of communications now, once live, all 	<p>Leeds CCC Secretariat..</p> <p>Kate Lock to take forward</p> <p>Leeds CCC Secretariat..</p>

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		<p>documents will be uploaded to the website to reduce email traffic;</p> <ul style="list-style-type: none"> ➤ Conference call conversations might work well for working groups in between physical meetings. ➤ Climathon 2017 – Kate Lock asked if Leeds CCC or one or more of its members would lead on an event for 2017. A challenge could be set which would use ODI derived data. 	<p>Leeds CCC Secretariat..</p>
5	Climate Resilience Working Group	<ul style="list-style-type: none"> ➤ Jouni Paavola, Professor of Environmental Social Science; Director - ESRC Centre for Climate Change Economics & Policy at the University of Leeds, gave a brief overview of the climate and energy expertise at the University of Leeds. ➤ Robert Munroe gave a brief presentation about the 5 year iCASP Programme. It was noted that: <ul style="list-style-type: none"> ○ iCASP covers the Ouse catchment with Leeds being one of the key cities; ○ There is some overlap between the Springboard partners and the members of Leeds CCC; ○ It would support academic staff time, impact translation and communications; ○ It would host the iCASP Yorkshire Catchment Solutions Programme which would meet biannually, the first time being on 5th July, the same date as the iCASP launch and the second being in November; ○ Funding had been approved for a pilot project 'Piloting new climate change projections with regional stakeholders in Yorkshire; catchments'. Its findings might be useful to both a region and a city scale climate risk assessment; ○ Information on partner activities was currently being collated and this could be shared with Leeds CCC; ○ iCASP could help support our collaboration with partner organisations, either individually or via Yorkshire CSF; ○ We would ensure that the Leeds CCC was joined up with iCASP. 	<p>Margo Hanson to circulate Robert's presentation</p> <p>Margo Hanson to follow up with Robert Munroe</p>
6	Implementation Plan	<ul style="list-style-type: none"> ➤ The latest version of the plan was received. 	<p>Margo Hanson to send a 'save the date</p>

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			<p>Outlook' invitation for the launch</p> <p>Margo Hanson to send a spreadsheet for invitees</p>
7	Official launch	<ul style="list-style-type: none"> ➤ Preparations were continuing for the full launch of Leeds CCC with Lord Deben (formerly John Selwyn Gummer, chair of the National Committee on Climate Change) confirmed as guest speaker. It would take place on the evening of Thursday 7th September following a short Strategy Meeting. ➤ All members would be invited and would also be asked to provide an A and B list of additional invitees. ➤ The venue would be confirmed shortly and would be in central Leeds. 	<p>Margo Hanson to circulate blank spreadsheet on which members could add invitee details</p>
8	Any Other Business	<ul style="list-style-type: none"> ➤ There was no other business 	
9	Dates & Venues for future meetings	<ul style="list-style-type: none"> ➤ The dates of the next two Strategy Group meetings would be: <ul style="list-style-type: none"> ○ September 2017: Thursday 7th September 16:30 – 17:30 prior to launch ○ December 2017: Monday 11th December 16:30 – 18:30 	

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