

**Leeds Climate Commission
STRATEGY GROUP**

Thursday 7th September 16:30 – 17:30
(Shortened meeting prior to launch event in Leeds City Museum 18:00)

Committee Room 1, Leeds Civic Hall

NOTES

Present: Andy Gouldson (Chair), Rob Greenland (Social Business Brokers), Simon Bullock (Friends of the Earth), Neil Evans (Leeds City Council), Neil Whalley (NGN), Joel Millward-Hopkins (University of Leeds), Andrew Sudmant (University of Leeds), Cllr Garthwaite (Leeds City Council), Karen Stefakis (CEG), Chris Thompson (CITU), Tom Knowland (Leeds City Council), Paul Fowler (Veolia), Gordon Rogers (Yorkshire Water), Chris Gorse (Leeds Beckett University), Rosa Foster (Environment Agency), Cllr Yeadon (Leeds City Council), Libby Moss (Leeds Teaching Hospital Trust), Noel Collings (WYCA), Richard Knights (Arup)

No.	Item	Summary / Discussion	Action
1	Welcome, introductions and apologies	<ul style="list-style-type: none"> ➤ Members were welcomed to the meeting and invited to briefly introduce themselves. 	
2	Run through launch schedule	<ul style="list-style-type: none"> ➤ Andy Gouldson summarised the arrangements for the evening's launch event, encouraging all members to take part in discussions and interviews 	
3	Leeds Climate Forum	<ul style="list-style-type: none"> ➤ Andy Gouldson introduced the establishment of a Leeds Climate Forum as a mechanism for the Leeds Climate Commission to engage effectively with the public and organisations across the city. The first open forum will take place from 6-7.30pm on Tuesday 10 October, and will provide those attending with a chance to comment in detail on the report The Economic Case for Climate Action in Leeds, which will be presented at the launch. In discussion the following points were raised:- ➤ Need to prepare Principles / Terms of Reference etc for Climate Forum ➤ The Engagement & Communications Working Group will be asked to maintain an overview of the Forum 	Leeds CC Secretariat to review proposals at next monthly team meeting

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		<ul style="list-style-type: none"> ➤ It needs to be clear how the Forum's discussions feed into the Strategy Group ➤ The Forum can be used as a means to gauge opinion ➤ Resource constraints need to be considered at all times ➤ It will be important for Commission members to participate in the Forum ➤ Forum attendees can be asked what topics that would like considered ➤ An organogram of relevant organisations across the city / region needs to be prepared 	and determine next steps
4	Review of activities	<ul style="list-style-type: none"> ➤ Tom Knowland reviewed recent Commission activities:- ➤ Andrew Sudmant and Andy Gouldson have completed the refresh of the Leeds mini-Stern which will be presented at the September launch ➤ Rafael Ortiz (University of Leeds MSc student) has concluded his research to identify the largest carbon emitting organisations in Leeds. His research has identified between 20-40 organisations who are responsible for about 20% of carbon emissions in Leeds. This research will be used by the Commission to engage with significant organisations in the city. ➤ The ODI are running Innovating with Energy Data programme in September ➤ The ODI/SmartKlub hosted a Solar Solutions for Leeds co-production event. The aims of the workshop were to explore the opportunities, business & funding models for solar energy at scale in Leeds, and understand the delivery & business models that the Council and Partners could use to deploy solar energy at scale across the City. ➤ A student resource has been identified to complete an audit of existing climate change communication activity in the city, concentrating initially on Commission members. ➤ It has been agreed that Leeds Climate Commission will lead a Climathon.in October (Leeds Climathon, 26-27 October (8.00am-8.00pm both days), ODI Leeds), specifically: <i>'How can Leeds pioneer clean air solutions to tackle air pollution and become a Clean Air/Low Emission City that improves Leeds for residents, business and visitors?'</i> ➤ Open Source Arts are going to help to convene a series of conversations over the next few weeks / months from which an appropriately inspiring low 	<p>Leeds CC Secretariat will initiate contact with these organisations</p> <p>ALL Commission Members are encouraged to sign up to the ODI mailing list to receive updates</p> <p>ALL Commission Members are encouraged to assist by providing information for the audit AND to consider providing resource support from Commission activities (e.g. through staff</p>

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		<p>carbon vision will emerge. The aim will be to create a 'vision' that is inclusive so that all partners in the city can see (and are inspired) how they can contribute to its realisation.</p>	development opportunities)
5	Finance	<ul style="list-style-type: none"> ➤ Andy Gouldson reported on the discussion with low carbon project investors, facilitated by David Kilduff from Walker Morris. This was a positive exchange of views with an emphasis on the need for quality projects, led by credible management teams, preferably with the potential for replicability. In discussion the following points were made:- ➤ In order to build up momentum, forthcoming projects can be 'badged' as Leeds Climate Commission projects ➤ There is a need to develop a simple 'template' to develop proposals ➤ Need to be sensitive to risks and the importance of remaining independent ➤ The Commission may play a role in convening projects rather than endorsing a specific funder ➤ Openness, avoiding conflicts of interest and ensuring accountability are all key principles ➤ A next step will be to convene a subgroup with representation from interested members to act as a project development and financing group – bringing together major energy users and key players in the city with investors and consultants and others who would be willing to advise. 	<p>Leeds CC Secretariat to review proposals at next monthly team meeting and determine next steps</p> <p>ALL members interested in joining a subgroup to contact the LCC Secretariat</p>
6	Review actions from 17 May	<ul style="list-style-type: none"> ➤ Noted 	ALL
7	Any Other Business	<ul style="list-style-type: none"> ➤ There was no other business 	
8	Dates & Venues for future meetings	<p>Strategy Group <i>Monday 11th December 16:30 – 18:30, Venue tbc</i></p> <p>Engagement & Communications Working Group <i>Monday 25th September 16:30 – 18:30 Venue: Room 8.119b, School of Earth and Environment, University of Leeds, LS2 9JT</i> <i>December 2017, tbc</i></p>	ALL members are encouraged to offer venues to host meetings

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		<p>Climate Forum <i>Tuesday 10th October, 18:00 – 19.30, Venue tbc</i></p> <p>Low Carbon Working Group <i>Wednesday 18th October 16:30 – 18:30, Venue tbc</i> <i>December 2017, tbc</i></p> <p>Climate Resilience Working Group <i>Wednesday 1st November 16:30–18:30, Venue: Yorkshire Water,</i> <i>Livingstone House, Chadwick Street, Clarence Dock, Leeds LS10 1LJ</i></p>	

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