



STRATEGY GROUP

Wednesday 14th March 2018 16:30 – 18:30

Committee Room A, WYCA, Wellington House, 40-50 Wellington Street, Leeds, LS1 2DE

NOTES

Present: Andy Gouldson (Chair), Rob Greenland (Social Business Brokers), Al Garthwaite, (Leeds City Council), Neil Evans (Leeds City Council), Margo Hanson, (University of Leeds), Kate Lock (University of Leeds), Neil Whalley (NGN), of Leeds), Tom Knowland (Leeds City Council), Rosa Foster (Environment Agency), Jonathan Moxon (Leeds City Council), Andy Scott (Engie)

No.	Item	Action
1	<u>Welcome, introductions and apologies</u> <ul style="list-style-type: none">➤ It was emphasised that this year, the Committee's focus will switch to delivery. The Strategy Group has a critical role to play in attracting further resources for the Commission to ensure its continuity.	
2	<u>Matters arising from 11th December not covered elsewhere on the agenda</u> <ul style="list-style-type: none">➤ Notes of the meeting from 11th December had been circulated prior to the 14th March meeting.	
3	<u>Participation Principles</u> <ul style="list-style-type: none">➤ It was noted that the 3 working groups of the Leeds Climate Commission had adopted the Working Group Participation Principles.	
5	<u>Strategic priorities for 2018</u>	

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	<p>ACTION: Kate Lock to speak with Matt Carmichael</p> <ul style="list-style-type: none"> ➤ The Environment Agency had been carrying out social engagement projects linked to Leeds Flood Alleviation Scheme, including tree planting in Leeds and the Dale and re-meandering of rivers. <p>ACTION: Kate Lock / Rosa Foster to look at how Carbon Literacy Project's educational materials could link into this.</p> <ul style="list-style-type: none"> ➤ It was noted that a large number of people are involved in company volunteering schemes and that if the Commission could compile a list of projects which volunteers could support, there would be interest. <p>ACTION: Margo Hanson to add to list of Commission actions.</p> <p>ACTION: Kate Lock to speak to CITU/ United Bank of Carbon / Rosa Foster re getting volunteers for CITU's forest / EA's forest.</p> <p>ACTION: Kate Lock to arrange three way conversation with Tom Bliss and Rosa Foster about High Water event and scope to engage prospective volunteers. Need to involve iCASP.</p> <p>ACTION: Kate Lock to commission more 2018 success stories.</p> <p><u>Low Carbon Working Group</u></p> <ul style="list-style-type: none"> ➤ There would be a project mapping the city's progress on meeting its carbon target, linked to work led by Andy Gouldson. ➤ Leeds City Council has been awarded funding to participate in a twinning programme organised through the European Covenant of Mayors, to which Leeds is a signatory. Through this programme, Leeds has been twinned with the municipality of Breda in the Netherlands. The funding would support representatives from Breda visiting Leeds and vice versa. Visitors from Breda would be in Leeds on Thursday 19 April / Friday 20 April and a number of Commission members would be involved. ➤ Preliminary discussions had taken place with the Green Building Council on undertaking a holistic retrofit and the scope for setting up a revolving fund to fund further retrofits. ➤ The Commission had been awarded funding to undertake a project to crowdfund solar schemes. Lessons learned would feed into example business cases which other organisations can use. ➤ It was noted that this group would benefit from additional members. <p>ACTION: Suggestions for additional members to be sent to Margo Hanson.</p>	<p>KL/ RF</p> <p>MH KL/ RF</p> <p>KL/ RF TK KL</p> <p>ALL</p>
6	<p><u>Vision</u></p> <ul style="list-style-type: none"> ➤ An early piece of research by the Engagement & Communication Working Group had highlighted the need for a clear vision for the Leeds Climate Commission. Philip Marken from Open Source Arts would be co-ordinating this work which will be referred to the Strategy Group. Members of the Strategy Group would be 	

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	<p>invited to participate in this process. ACTION: Tom Knowland to ensure this is on the June agenda.</p>	TK
7	<p><u>Leeds Climate Commission Position Papers</u></p> <ul style="list-style-type: none"> ➤ At the Strategy Group meeting in December, it was agreed that the Commission would aim to produce 3 papers on (i) Southside regeneration plan (ii) Food waste and (iii) H21, following the framework proposed in the paper. ➤ MSc students had been recruited to carry out the background research from May to July 2018. Draft position papers would be circulated in the summer. For each paper, members of the Strategy Group would be required to act as points of contact/advisers. <p>ACTION: Members interested in being a point of contact / adviser for any of the above topics should contact Tom Knowland.</p> <ul style="list-style-type: none"> ➤ It was proposed that policy goals could be mapped against Sustainable Development Goals. <p>ACTION: Tom Knowland to look at how policy goals could be mapped against Sustainable Development Goals.</p> <ul style="list-style-type: none"> ➤ Noted that Joel Millward-Hopkins had been appointed as a research fellow and would carry out a 6 month project on consumption emissions in Leeds. 	<p>ALL interested members</p> <p>TK</p>
8	<p><u>Organogram / Implementation Plan</u></p> <ul style="list-style-type: none"> ➤ The Commission's <i>2018 activity would be captured in an organogram and implementation plan</i>. Due to two working group meetings being postponed, these documents were not yet ready for circulation. <p>ACTION: Tom Knowland/ Margo Hanson to ensure documents are compiled and circulated.</p>	TK/ MH
9	<p><u>Future funding and resourcing</u></p> <ul style="list-style-type: none"> ➤ To secure its future, the Commission needs members' input in terms of bid proposals, partnering and leading bids. Members were asked for suggestions on prospective sources including crowd funding, foundations and other sources. It was noted that utilities such as NGN had an annual window for funding community projects. <p>ACTION: Neil Whalley to provide more details.</p> <ul style="list-style-type: none"> ➤ It was proposed that an element of research grant funding could support the Commission secretariat. <p>ACTION: Neil Evans to discuss with Andy Gouldson</p> <ul style="list-style-type: none"> ➤ It was agreed that it would be worth discussing with the Ashden Trust, scope for funding the secretariat for the next 2-3 years. <p>ACTION: Andy Gouldson to contact Ashden</p> <p>ACTION: Andy Scott to speak with colleagues in ENGIE re how they have dealt with funding challenges.</p> <p>ACTION: Jonathan Moxon to raise with iCASP scope for funding the Secretariat.</p>	<p>NW</p> <p>NE/ AG</p> <p>AG</p> <p>AS</p> <p>JM</p> <p>MH</p>

No.	Item	Action
	<i>ACTION: Margo Hanson to include item on funding as a standing item.</i>	
10	<p><u>Any Other Business</u> <u>Suggestions for future topics for future meetings</u></p> <ul style="list-style-type: none"> ➤ Chris Thompson of CITU would present on its plans for a Climate Experience Centre at the June meeting. <p><i>ACTION: Rosa Foster agreed to speak about the Flood Alleviation Scheme at the September meeting.</i> <i>ACTION: Jonathan Moxon agreed to speak with Gary Bartlett about transport.</i></p> <p><u>UK 100 engagement:</u></p> <ul style="list-style-type: none"> ➤ Tom Knowland had attended the Reaching 100 with UK100 event. Both Secretary of State Claire Perry and UK CCC Lord Deben had spoken positively about Leeds' efforts and there were a number of Leeds connections amongst the sponsoring organisations. Apart from UK100, who are contributing to the 1st May finance event and who have already approached ODI North to collaborate on some energy data projects, there were also presentations/mentions from:- <ul style="list-style-type: none"> ○ Oxford City Council, the first local authority to have local low carbon energy projects to be mapped on the UK100 Local Power Map https://oxford.uk100.org/#all::all::all::all::Renewable%20Energy,Transport,Circular%20Economy,Businesses ○ Energy Technology Institute (ETI): Leeds sits on one of their Advisory Panels ○ UK Energy Research Centre (UKERC): strong links with University of Leeds ○ Marks & Spencer: plenty of Leeds connections ○ Land Securities: Trinity, White Rose etc ○ Tees Valley: H21 linkages ➤ These organisations would be invited to the finance event on 1st May. <p><i>ACTION: Tom Knowland / Margo Hanson to ensure that key contacts receive an invite</i></p> <p><u>Earth Hour</u></p> <ul style="list-style-type: none"> ➤ In previous years, Leeds City Council had participated in Earth Hour which this year would fall on Saturday 24 March at 8:30, during which time high profile organisations would be asked to symbolically switch off or dim their public lighting for an hour. https://www.wwf.org.uk/earthhour Leeds Climate Commission would be encouraging organisations in Leeds to participate this year. <p><u>'Op In' installation on Monument Moor, Woodhouse Lane</u></p>	<p>RF JM</p> <p>TK/ MH</p>

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	<p>➤ The aim of the project was to encourage recycling in Headingley and Hyde Park, which has one of the lowest recycling rates in the city. It has been very positively received. 3 inner city wards had shown interest in hosting the installation. Education students could work with local schools to encourage them to opt in.</p> <p>ACTION: Andy Gouldson to see if this can connect with Green Action</p> <p>ACTION: Kate Lock to put film on website</p>	<p>AG KL</p>
11	<p><u>Dates & Venues for future meetings</u></p> <p>Wednesday 6th June 2018, 16:30 – 18:30, venue tbc</p> <p>17th September 2018, 16:30 – 18:30, Engie</p> <p>12th December 2018, 16:30 – 18:30, venue tbc</p> <p>ACTION: Margo Hanson to confirm venues for June and December meetings and ensure Outlook invites sent to members.</p>	<p>MH</p>