

Leeds Climate Commission

STRATEGY GROUP

Wednesday 6th June 2018 16:30 – 18:30

NOTES

Present: Neil Evans (Leeds City Council & Chair in Andy Gouldson's absence), Rob Greenland (Social Business Brokers), Margo Hanson, (University of Leeds), Kate Lock (University of Leeds), Neil Whalley (NGN), Tom Knowland (Leeds City Council), Rosa Foster (Environment Agency), Andy Scott (Engie), Chris Gorse (Leeds Beckett University), Chris Thompson (CITU), Mark Goldstone (Chamber of Commerce), David Kilduff (Walker Morris), Karen Stafeckis (CEG), Gordon Rogers (Yorkshire Water)

No.	Item	Action
1	<p><u>Welcome, introductions and apologies</u></p> <ul style="list-style-type: none"> ➤ Neil Evans welcomed members who then briefly introduced themselves. ➤ Apologies were received from Andy Gouldson, Richard Knights, Louise Ellis, Noel Collings, Jonathan Moxon and Cllr James Lewis, who is taking over Cllr Lucinda Yeadon's brief 	
2	<p><u>Local Initiatives: Climate Experience Centre</u></p> <ul style="list-style-type: none"> ➤ Chris Thompson (CITU) presented plans for the Climate Experience Centre whose purpose is to educate people on climate change/carbon reduction and accelerate the low carbon transition in cities. ➤ One of the Engagement and Communication Working Group's activities for this year is to work with CITU to develop content and programme for the Centre. CITU's Kevin Gillespie, who sits on the working group, is leading the small team who will be looking at this. <p>ACTION: Margo to circulate slides of Chris' presentation. ACTION: Rosa to send Chris some suggestions for collaboration between the EA and CITU</p>	MH RF(CT)
3	<p><u>Matters arising from 14 March not covered elsewhere on the agenda</u></p> <ul style="list-style-type: none"> • Notes of meeting from 14 March had been circulated prior to the 6 June meeting. The following actions are outstanding and will be followed up before the next meeting. <ul style="list-style-type: none"> ○ Meeting on financing climate resilience <p>ACTION from 14 March: Andy Gouldson, Tom Knowland, Rosa Foster, Rob Greenland to meet and discuss</p> <ul style="list-style-type: none"> ○ Schools and recycling, plastic straws <p>ACTION from 14 March: Kate Lock to speak with Matt Carmichael</p> <ul style="list-style-type: none"> ○ Environment Agency social engagement projects linked to Leeds Flood Alleviation Scheme, including tree planting in Leeds and the Dale and remeandering of rivers. <p>ACTION from 14 March: Kate Lock / Rosa Foster to look at how Carbon Literacy Project's educational materials could link into this. ACTION from 14 March: Kate Lock to speak to CITU/ United Bank of Carbon / Rosa Foster re getting volunteers for CITU's forest / EA's forest.</p>	TK (AG, RF, RG) KL KL (RF) KL(RF)

No.	Item	Action
	<p>ACTION from 14 March: Kate Lock to arrange three way conversation with Tom Bliss and Rosa Foster about High Water event and scope to engage prospective volunteers. Need to involve iCASP.</p> <ul style="list-style-type: none"> ➤ Company volunteering schemes . Could Commission compile a list of projects which volunteers could support, there would be interest? <p>ACTION from 14 March: Margo Hanson to add to list of Commission actions.</p>	<p>KL(RF)</p> <p>MH</p>
4	<p><u>Project Development and Finance Initiative</u></p> <ul style="list-style-type: none"> ➤ A summary of the Project Development and Finance event held on 1 May had been circulated and a review can be found here. David Kilduff also gave a brief verbal review of the event, commenting that feedback from a range of attendees had been very positive. ➤ About 20 organisations had confirmed interest in participating in a series of workshops which would take them through the project development process. It was hoped that by the end of the engagement process, the Commission would be able to point to some projects which either (i) would not have taken place without the Commission or (ii) happened more quickly as a result of the Commission’s intervention. ➤ Lewis Wharf from the University of Leeds had drafted an outline structure for a series of Autumn workshops and this was tabled for comment. The Project Development and Finance Initiative (PDFI) group would be reconvened to review the draft content. <p>ACTION: Tom Knowland and Margo Hanson to discuss possible dates for reconvening the group</p> <ul style="list-style-type: none"> ➤ Once the PDFI Group had reviewed and revised the proposed content, the Strategy Group would be asked to propose potential partners to assist with the delivery of the workshops. ➤ It was noted that BEIS would be running a Greening Great Britain week w/c 15th October. The emphasis would be on low carbon innovation / working with businesses. It was proposed that if the first workshop was held during this week, we would have a good opportunity to highlight the work of the Commission to a number of key stakeholders, locally and nationally as well as gain some valuable media coverage linked to GGB week. <p>ACTION: Margo Hanson to propose to Andy Gouldson that the first workshop be held w/c 15th October.</p> <ul style="list-style-type: none"> ➤ It was noted that all small businesses would need to do ESOS2 by December 2019. Engie proposed to run a surgery style event to which SMEs and larger businesses would be invited which would give them a better understanding of project options and financing options and which could dovetail well with the Commission’s workshops. Attendees would be able to bring their data to the event which would be analysed by ENGIE staff. <p>ACTION: Andy Scott and Tom Knowland to discuss timing of this event and how it could align with the programme of Commission workshops</p>	<p>MH (TK)</p> <p>MH</p> <p>AS (TK)</p>

No.	Item	Action
5	<p><u>Vision</u></p> <ul style="list-style-type: none"> ➤ An early piece of research overseen by the Engagement & Communication Working Group had highlighted the need for a clear vision for the Leeds Climate Commission. Philip Marken from Open Source Arts had agreed to lead on co-ordination of this work and an initial focus group comprising members of the Engagement and Communication Working Group had recently met to brainstorm what questions could be asked at a larger 'visioning workshop'. A summary had been circulated prior to the meeting. ➤ The group was asked to comment on the proposed questions. It was agreed that the independence / integrity of the Commission must be included in the vision. <p><i>ACTION: Tom Knowland and Margo Hanson to discuss with Philip Marken how the questions might be amended to ensure the independence / integrity of the Commission is captured</i></p> <ul style="list-style-type: none"> ➤ Several members confirmed their intention to attend including Tom Knowland, Kate Lock, Margo Hanson, Rob Greenland, Karen Stafeckis, David Kilduff, Neil Whalley. Gordon Rogers said that Amanda Crossfield would be asked to attend on behalf of Yorkshire Water. ➤ Members were asked if their organisation could host the workshop scheduled for 3-5pm on Wednesday 27th June. <p><i>ACTION: David Kilduff to check if Walker Morris Conference Room is available.</i></p>	<p>TK(MH)</p> <p>DK</p>
6	<p><u>Leeds Climate Commission Position Papers</u></p> <ul style="list-style-type: none"> ➤ 2 MSc Students were preparing the evidence base to support 3 Climate Commission Position Papers (Food Waste, Hydrogen, South Bank) to be completed by July 2018. It was hoped that the papers would be an opportunity for the Commission to identify opportunities which otherwise might not be front and centre of the city's plans. ➤ Strategy Group members were asked to offer to be a point of contact / mentor for each topic as the work develops. <ul style="list-style-type: none"> ○ David Kilduff confirmed his colleagues would be willing to review a draft on food waste with respect to commercial / legal issues. <p><i>ACTION: David Kilduff to pass on the relevant contact to Margo Hanson/ Tom Knowland</i></p> <ul style="list-style-type: none"> ○ Neil Whalley, Andy Scott and Chris Gorse were willing to be contacts for the Hydrogen paper. Chris said that several people at Leeds Beckett were involved with the project. ○ Chris Thompson was willing to be a first contact for Southbank. Karen Stafeckis said this would also be of interest to CEG. <p><i>ACTION: Tom Knowland to put the relevant students in touch with Neil, Chris, Karen and David's colleague (tbc)</i></p> <ul style="list-style-type: none"> ➤ It was agreed that the next three meetings should focus on each of the position paper topics as follows: South Bank (September 2018), Food Waste (December 2018) and Hydrogen (March 2019). <p><i>ACTION: Any other members who wish to get involved as advisers/ mentors to contact Tom Knowland</i></p>	<p>DK</p> <p>TK</p> <p>ALL</p>

No.	Item	Action
10	<u>Dates & Venues for future meetings</u> 17 th September 2018, 16:30 – 18:30, Engie (Local Initiatives presentation from Rosa Foster, Environment Agency) 12 th December 2018, 16:30 – 18:30, venue tbc	